

BOARD OF LIBRARY DIRECTORS OF CHELTENHAM TOWNSHIP

September 25, 2024 - 7:00 PM – at LaMott CC and on Zoom

Link to Join:

<https://us02web.zoom.us/j/85744246306?pwd=aEMvV295WUdqL1JSQnR4aGtxWnRuUT09>

Meeting ID: 857 4424 6306

Meeting Password: 483221

AGENDA

1. **Roll Call**
2. **Public Comment – Agenda items**
3. **Consent Agenda**
 - a. President’s Report
 - b. Director’s Report
 - c. Friends Reports
 - d. July Minutes
 - e. Statistical Report
 - f. Finance Reports
 - g. Committee Reports
4. **Sunshine Announcements – none**
5. **Librarian’s Report – Carolyn Turner Harris**
6. **Commissioner’s Report - Jeff Chirico**
7. **Public Comment – general**
8. **New Business**
 - a. Governance
 - i. [Board Member Self-Evaluation](#): Please complete by 10/2/24
 - ii. Board Member Recruitment
 1. [Application](#) deadline 10/25/24
 2. Position Description linked [here](#)
 3. Board Member Retention
 - iii. Recommendation to approve the structure and organization of the revised Personnel Handbook
 - iv. [Review of the Goals Dashboard](#)
 1. Committee Chairs to update progress column
 - v. Committee organization
 1. Reminder to chairs about meeting frequency (at least 6x/year) and purpose/agenda
 - vi. Community Advisory Committee update
 - vii. Executive Director evaluation timeline
 - b. External Affairs
 - i. Draft of Annual Appeal letter
 - ii. Thank-a-thon

c. Internal Affairs

i. 2025 Budget Draft: Public budget presentation - tentatively 10/8 in PM

ii. Five Year Budget Process

9. Board Advocacy

10. Talking Points/Board education

11. **Upcoming Meetings**

a. External Affairs, 10/7/24, 6PM

b. Governance, 10/14/24, 6PM

c. Internal Affairs TBD

d. BOLDOCT, 10/23/24 @ EP (if necessary for budget updates) or 12/4/24 @ GL