### **CTLS is YOUR Library**

While the Cheltenham Township Library System is funded in large part by Cheltenham Township and the state of PA, we depend on the support of our patrons and donors to realize our potential and continue to meet the diverse and evolving needs of this community. Your gift to CTLS supports library services and learning opportunities for people of all ages.

Visit <u>cheltenhamlibraries.org</u> and scroll down to click on **Donate** for more information about how you can help keep your library strong.



## **Our Branches**

### East Cheltenham Free Library

400 Myrtle Ave., Cheltenham, PA 19012 (inside Rowland Community center) Phone: 215-379-2077 Email: eastcheltenham@mclinc.org

#### **Elkins Park Free Library**

563 Church Rd., Elkins Park, PA 19027 Phone: 215-635-5000 Email: elkinspark@mclinc.org Glenside Free Library

215 Keswick Ave., Glenside, PA 19038 Phone: 215-885-0455 Email: glenside@mclinc.org

### La Mott Free Library

7420 Sycamore Ave., La Mott, PA 19027 (inside La Mott Community Center) Phone: 215-635-4419 Email: lamott@mclinc.org

# Welcome to the Cheltenham Township

## **Library System**

Enriching. Engaging. Inclusive. cheltenhamlibraries.org





Administrative Offices: 215 S. Keswick, Glenside, PA 215-885-0457

FB:cheltenhamtownshiplibrarysystem | IG: cheltenhamlibraries | T: CheltLibraries

### With your CTLS card you have the power to:

- Borrow books, magazines, DVDs, museum passes, ukuleles, and much more from any of the CTLS branches & most Montgomery County (MCLINC) Libraries.
- Request over 2.5 million items owned by the one of the 16 MCLINC libraries. Place a request through the catalog and the first available copy will be sent to the library of your choice.
- Access our digital resources 24/7, including ebooks, audiobooks, comics, movies and series, music, magazines, newspapers, crafting tutorials, practice tests, language learning, Consumer Reports, Value Line, and research databases.
- Use your card's blue Access PA sticker in most public libraries across Pennsylvania.
- Use interlibrary loan service to access over 40 million books and other items through the state-wide catalog.
- Answering questions is our super power! Have your questions answered in the branch, over the phone, through email, on social media or through our website's Ask-a-Librarian form.

**Checking out:** Your library card or ID with address is required to check out materials from our libraries. See the insert for details.

**Returns:** Return most items at any MCLINC library. Museum passes, board games, and hot spots need to be returned to their owning library.

**Renewals:** Most CTLS materials can be renewed, unless a request has been placed on them by another patron. Eligible Items will be renewed automatically 3 days before the due date. Inter-library loans are non-renewable.

**Requests:** Requests may be placed at the library, online, or by phone with your library card. Ask about inter-library loan for materials that are not in our collections.

To find our circulation policy and other library policies, visit <u>cheltenhamlibraries.org</u>

### **Programs for All Ages**

From preschool storytimes and Read to the Dogs to drawing and tai chi classes, CTLS offers a wide variety of programs. Visit cheltenhamlibraries.org and click on "Attend It" to see the full calendar of events.

### Technology

CTLS helps connect you to the technology that connects you to the world.

- Desktop computers with internet, MS Office, and printing
- WiFi inside the libraries and in most parking lots
- Assistance using your device to access library services
- WiFi hotspots that you can borrow for 7 days
- Power outlets for creating your mobile office or school space
- Specialized equipment and software in our Digital Media Lab



### Communications

- Our monthly **e-newsletter** keeps you up-to-date with library news and happenings. Enter your email address at the "Get Updates" section of www.cheltenhamlibraries.org
- Subscribe to **Wowbrary** @ wowbrary.org to receive a weekly email with the latest items added to our shelves

## Cheltenham Township Library System Materials, Circulation Periods, and Fines

| ITEMS & LIMITS                | LOAN PERIOD           | IF LATE             |
|-------------------------------|-----------------------|---------------------|
| Books                         | 3 weeks (2 renewals)  | No overdue fine     |
| Readers Express (2/card)*     | 3 weeks (no renewals) | No overdue fine     |
| Magazines                     | 1 week (2 renewals)   | No overdue fine     |
| Children's and Teen books     | 3 weeks (2 renewals)  | No overdue fine     |
| Music or audiobooks           | 3 weeks (2 renewals)  | No overdue fine     |
| NEW DVD's & Blu-Ray           | 1 week (2 renewals)   | No overdue fine     |
| DVD'S & Blu-Ray               | 3 weeks (2 renewals)  | No overdue fine     |
| Video Express DVD's (2/card)* | 1 week (no renewals)  | No overdue fine     |
| Video Games (2/card)*         | 1 week (1 renewal)    | No overdue fine     |
| Board games (2/card)*         | 1 week (2 renewals)   | No overdue fine     |
| Playaway Audiobooks*          | 3 weeks (2 renewals)  | No overdue fine     |
| Playaway Bookpacks*           | 3 weeks (no renewals) | No overdue fine     |
| Playaway Launchpad (2/card)*  | 1 week (2 renewals)   | No overdue fine     |
| Literacy kits (1/household)*  | 1 week (no renewals)  | No overdue fine     |
| Musical Instruments* (1/card) | 3 weeks (no renewals) | 5.00/day-85.00 max. |
| Museum Passes* (1/household)  | 3 days (no renewals)  | 5.00/day-85.00 max. |
| Hotspots*                     | 1 week (1 renewal)    | 5.00/day-25.00 max  |

\*Curated collections. Circulation specifics vary, often with limitations, and are set by the owning library system.

**Autorenewal:** CTLS will automatically renew eligible materials. Note that an item will **NOT** be automatically renewed if another library user has requested it, if it is out of renewals, or if it is from another MCLINC library that currently does not offer autorenewal. Always be sure to check your account!

Museum Passes @ Your Cheltenham Township Library

3-day checkout to <u>Cheltenham Township residents</u>. Call ahead for availability.

Academy of Natural Sciences at Drexel University (EP, GL) Admits 2 adults and 5 children

African American Museum in Philadelphia (EP) Admits 4 adults and 8 children

Brandywine Conservancy & Museum of Art (EP, GL) Admits 4 people

**Eastern State Penitentiary of Pennsylvania (EP)** Admits up to 6 people (children 7 & under free)

> **Elmwood Park Zoo (EP, GL-2)** Admits up to 2 adults and 6 children

> > Glencairn Museum (GL) Admits up to 4 people

Independence Seaport Museum (EP, GL) Admits 2 adults and up to 4 children

Museum of the American Revolution (EP) Admits 2 adults and 4 children aged 6-17 (children 5 & under free)

> Mutter Museum (EP, GL) Admits up to 4 people

National Constitution Center Museum (GL) Admits 2 adults and 4 children

Penn Museum of Archaeology and Anthropology (EP, GL) Admits 2 adults and children under 18

Pennsylvania Academy of the Fine Arts (EP, GL) Admits 2 adults and up to 4 children in the same household

> **Philadelphia's Magic Gardens (EP)** Admits 2 adults and up to 3 children

Woodmere Art Museum (EP, GL) Admits 2 adults and 4 children