

## **BOLDOCT Meeting Minutes**

**March 24, 2022**

**Attendance:** Myron Goldman, Julie Haywood, Jessika McLaughlin, Nathan Schultz, Daniel Schultz, Matthew Areman (Township Commissioner), Mary Kay Moran (Executive Director), Elizabeth McGoran (Head Librarian, Elkins Park branch), Risa Robinson (Head Librarian, Glenside branch), Maddie MacKenzie (Office Assistant), Azsa Hill (Technology Coordinator), Jesse Gallagher, Norma Rotman, and Kendra C.

**Public Comment:** none

### **Consent Agenda:**

- a. President's Report**
- b. Director's Report**
- c. Statistical Report**
- d. Friends' Reports**
- e. February Minutes**
- f. Finance Reports**
- g. Committee Reports**

Matthew Areman asked for an expanded update on the personnel changes happening at the CTLS libraries, and Mary Kay Moran provided hiring and staffing updates and potential position changes. The board members discussed the budget and reaching out to elected officials over the restoration of funds lost in 2009. Mary Kay Moran will send out the PALA talking points template for use in contacting elected officials.

- **Motion:** Myron Goldman moved to adopt the consent agenda, Matthew Areman seconded the motion, and the agenda was adopted.

**Sunshine Announcements:** The board held an executive session on February 24<sup>th</sup> for personnel matters. There will not be an executive session held after this meeting.

**Librarian's Report (Risa Robinson, Head Librarian of Glenside branch):** See attached report.

### **Commissioner's Report (Matthew Areman, Township Commissioner):**

- The La Mott and East Cheltenham Library spaces are being worked on to prepare for when they are officially scheduled to open. The township has postponed in-person meetings through April and May, but the board can decide separately to resume meeting in person. The Glenside community has upcoming events that the library will be attending, including the Glenside Arts Festival on Saturday, April 23<sup>rd</sup>, the Glenside Farmers' Market on Saturday, April 30<sup>th</sup>, and the Glenside Library's upcoming Juneteenth celebration.

### **New Business:**

- **Glenside Friends Board Seat:** The Nomination Committee brought Jesse Gallagher's nomination forward for approval as the Glenside Friends' representative to the Board.

- **Motion:** Nathan Schultz moved to approve Jesse Gallagher's candidacy, and forward the nomination to the Township Board of Commissioners for final approval, Julie Haywood seconded the motion, and the motion passed unanimously.
- **Gift Acceptance/Naming Policy Discussion:** Julie Haywood presented the gift acceptance policy, and the naming and name recognition policy from the Governance Committee to the board members for review
- **Bylaws Revision:** Jessika McLaughlin presented the Governance Committee's proposed changes to the bylaws.
  - Board members discussed the proposed term limit for BOLDOCT members, and comments and questions were raised over language clarification, timely replacements, the commissioner's seat and a grandfather clause for currently serving board members.
  - **Committee Structure:** There will be a committee structure of three overarching committees, Governance, Internal Affairs and External Affairs Committees.
  - Board members discussed the language and implications of proposed changes to the bylaws on the frequency of board meetings.
  - The changes to the bylaws will be sent out by Jessika McLaughlin, and upon receiving feedback from board members, the revised bylaws will be sent on to the general council.
- **Finance Policy:** Daniel Schultz informed the board of a need for a new and appropriate CTLS finance policy, similar to what other area libraries have recently adopted. The Finance Committee will be having a working session April 13<sup>th</sup> at 4:00 PM to review the necessary changes in more detail.
- **COVID Update:** Mary Kay Moran provided CTLS Covid policy updates, including dropping the mask requirements, time and attendance limits and resuming in-person programming. The Friends will be able to begin meeting in-person again at the libraries and restart their book sales.
  - Norma Rotman commented that the Friends would like to maintain their current attendance limits and mask mandates for the book sales.
- **East Cheltenham and La Mott Updates:**
  - CTLS is tentatively planning to open East Cheltenham and La Mott the week of April 18<sup>th</sup>, depending on the buildings' internal temperatures. Certain maintenance issues, including continued leaks at East Cheltenham and mold at La Mott will need to be fixed before the buildings can be occupied. The re-opening meeting has been rescheduled for the week of March 28<sup>th</sup>.
- **Strategic Plan:** The planning team have received the results of the staff and board retreats and the outline from the consultant, and there will be a planning meeting on strategic direction, goal statements on Monday, April 28<sup>th</sup>.

#### **No Other New Business**

#### **Next Meeting:**

- The Governance Committee will be meeting on Monday, April 11<sup>th</sup>. At 6:00PM
- The Financial Affairs meeting will be held on Wednesday, April 13<sup>th</sup> at 4:00PM (working session).
- The next board meeting will be held on Wednesday, April 27<sup>th</sup> @ 7:00 PM at the Glenside Library.

**Motion:** Myron Goldman motioned to adjourn the meeting, Jessika McLaughlin seconded the motion, and the meeting adjourned.