RB DIGITAL INSTRUCTIONS

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Some things to remember:

- You must create a RB Digital account using your valid library card number and your email address.
- If you already had a Zinio account, you will not need to create a new account!
- Back issues of many magazines are also available.
- You can read magazines in the browser of any tablet/smart phone/computer.
- The RB Digital app is only required if you want to download magazines for reading when you're offline.

RB Digital app on tablet/smart phone:

You will need:

- An RB Digital login and password
- RB Digital app (available via Apple App Store, Google Play, and Amazon)
- 1. Download and open the RB Digital app.
- 2. Tap "Login". Enter your email address and tap "Next". Enter your password and tap "Log In".
- **3.** Tap the Menu icon in the top left corner and tap "Home". (You can also tap "Books" for Audio and eBooks.)
- 4. Locate a magazine you're interested in reading.
- 5. Tap "Checkout" below the magazine's cover.
- **6.** Tap the "Ok" to close the pop-up window.
- 7. Tap "Read" or "Download" below the magazine's cover to begin reading/downloading the magazine.
- 8. To access all checked-out items, tap the Menu icon and the tap "Checked Out".
- 9. Scroll to the section and item of your choosing, then tap "Read" or "Download".

Tablet/smartphone/computer browser:

You will need:

- An RB Digital login and password
- **1.** In your computer's browser navigate to <u>cheltenhamlibraries.org</u>, click Download It, and then click the RB Digital icon.
- **2.** Click "Login" in the top right corner.
- 3. Enter your email address and password then click "Log in".
- 4. Locate a magazine you're interested in reading.
- 5. Click the + sign below the magazine's cover.
- 6. Click "Start Reading".
- 7. The magazine will open in the browser and you can begin reading it.