



Cheltenham Township Library System Employment Opportunities

Posted 8/28/19

Cheltenham Township Library System has three part-time Library Assistant positions available. Duties include circulation desk, materials sorting and customer assistance. Excellent computer and customer skills required. Must be a H.S. graduate and complete state required background checks.

- 1. East Cheltenham Free Library and Elkins Park Free Library - Part-time Library Assistant – 12 hrs./wk. (avg.) (Hiring at \$10.70 - \$13.00/hr. DOE)**
Schedule includes:
Mondays, 5 to 9 pm at East Cheltenham
Thursdays, 1 to 6 pm at East Cheltenham
Every other Saturday, 10 am to 4 pm at Elkins Park.
- 2. Elkins Park Free Library - Part-time Library Assistant – 17.5 hrs./wk. (avg.) (Hiring at \$10.70 - \$13.00/hr. DOE)**
Schedule includes:
Mondays, Tuesdays & Thursdays 10 am to 2 pm
Wednesdays 5 to 9 pm
Every other Sunday 1 to 4 pm
Duties include support for Youth Services Department
- 3. Glenside Free Library – Part-time Library Assistant – 17 hrs./wk. (avg.) (Hiring at \$10.70 - \$13.00/hr. DOE)**
Schedule includes:
Mondays, Tuesdays & Thursdays 10 am to 3 pm
One weekend per month: Saturday 10 to 4 and Sunday 10 to 1.

To apply, call 215-885-0457 for application and complete job description, visit www.cheltenhamlibraries.org or email ctlsoffasst@mclinc.org. Open until filled. **EOE**